



GOVINDPUR COLLEGE

DEVI VIHAR, GOVINDPUR, CUTTACK
ODISHA, INDIA, PIN- 754003

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09438140811, 09437127024
Website : www.govindpurcollege.org
E-mail.govindpurcollege@gmail.com

L.No. 194A/C/19.....

Date : 7.8.19.....

OFFICE ORDER

Considering the need of the hour it is felt that the Grievance Redressal Cell should be constituted in order to meet different types of grievances and Harassments (Physical, Sexual, Mental etc.) faced by the students on regular intervals. The Institution takes extreme care & concerns to constitute Grievance Redressal Cell with the senior members to be sensitive enough to address the problems and take steps as and when required.

Objective

The objective of Grievance Redressal Cell is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute. The objectives of the cell are

1. To Develop an organisational framework to resolve the Grievance of students.
2. To enlighten the students on their duties and responsibilities
3. To ensure a democratic environment in the campus.
4. To make the institution student friendly.
5. To solve the various personal and educational related grievances of the students
6. To ensure the Qualitative as well as Quantitative development of the institution.

The final responsibility for Grievance Redressal rests with the principal of the college.

Function

To make all necessary arrangements for receiving representations / complaints / grievances / from students relating to general administration, examination and evaluation and any other problems relating to the functioning of a student in the college. The cell is constituted. The main functions of the Grievance Redressal Cell are as follows.

1. To examine the grievances.
2. To make necessary recommendations to the principal.
3. To hand over the grievances relating to examination to proper forum for redressal.
4. To redress the grievances with an immediate effect.

In case the members fail to find out any solutions then the matter is referred to the principal for final comment on the matter.

Considering the nature and depth of grievances due inquiry is made by the members of the cell and through discussion the matter is solved. If anybody is found to be guilty for any kind of nuisance he or she is given punishment with due consultation with the principal.

Saikatara Sengupta
Signature of the Co-ordinator

Grievance Redressal Cell



Signature of the Principal

[Handwritten Signature]
7/8/19

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L.No.

Date :

The Grievance Redressal Cell is constituted consisting on the following members on 07.02.2019. They are requested to be sensitive towards the grievances raised by the students cares should be taken to give proper justice as per the gravity of the situations.

- | | | |
|---|----------|---------------------------------|
| 1. Prof.(Dr) Gagan Bihari Beura (Principal) | Chairman | <i>Gagan Bihari Beura</i> |
| 2. Dr. Sasikanta Sarangi, Asst.Prof. In Odia | Member | <i>Sasikanta Sarangi</i> |
| 3. Baikuntha Bihari Pradhan, Asst. Prof. In Math | Member | <i>Baikuntha Bihari Pradhan</i> |
| 4. Rudra Prasada Satpathy Asst. Prof. In Commerce | Member | <i>Rudra Prasada Satpathy</i> |
| 5. Saudamini Mohanty Asst. Prof. In Odia | Member | <i>Saudamini Mohanty</i> |

MEETING NO. 1

A meeting of Grievance Redressal Cell is held on Dt:- 07.08.2019 under the chairmanship of the principal and in the presence of the members in his office chamber to discuss and sort out the grievances / complaint raised by the students.

MEMBERS PRESENT-

- | | | |
|--|--------|--------------------------------|
| 1. Kailash Chandra Das, Asst. Prof. .in History | Member | <i>Kailash Chandra Das</i> |
| 2. Pratap Ranjan Mohapatra, Asst. Prof. in Pol.Sc. | Member | <i>Pratap Ranjan Mohapatra</i> |
| 3. Bandana Behera, Asst. Prof. In Physics | Member | <i>Bandana Behera</i> |
| 4. Dr. Sasikanta Sarangi Asst. Prof. In Odia. | Member | <i>Sasikanta Sarangi</i> |
| 5. Swagatika Sahoo, Asst. Prof. In Chemistry | Member | <i>Swagatika Sahoo</i> |
| 6. Bholanath Sahoo, Asst. Prof. in Sanskrit | Member | <i>Bholanath Sahoo</i> |

At the outset the Administrative Bursar Asst. Prof. Kailash Chandra Das (Lect.in History) pointed out that women students are complaining about no availability of Women's Hostel for which they are facing acute problems for accommodation.

Another member Asst. Prof. Pratap Ranjan Mohapatra (Lect.in Pol.Sc.) raised about some students frequently complaining about the non-availability of safe drinking water in the college campus.

Similarly, other member Asst. Prof Swagatika Sahoo (Lect. In Chemistry) pointed out complaint about the requirement of a cycle stand for the students.

After thorough discussion on the complains raised by the students it is resolved that the construction work of women's Hostel from UGC Grant will be started at an early so that Accommodation facility for women students can be provided from the coming session.

Similarly the second complain regarding a water purifier with cooler will be installed shortly to provide safe drinking water to the students.

And, on the third complain regarding cycle stand is to be made soon in the current academic year. The meeting is ended with vote of thanks to the chair and members present in the meeting.

Sasikanta Sarangi
Signature of the Co-ordinator
Grievance Redressal Cell



Gagan Bihari Beura
Signature of the Principal
7/8/19.
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GOVINDPUR, CUTTACK-754003

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L.No.

Date :

MEETING NO. 2

A meeting of Grievance Redressal Cell is held on dt. 26/07/2022 under the chairmanship of the principal in his office chamber to discuss and sort out the grievances raised by the students of the college.

MEMBERS PRESENT-

- | | | |
|--|--------|--------------------------|
| 1. Dr. Sasikanta Sarangi, Asst. Prof. In Odia | Member | Sasikanta Sarangi |
| 2. Baikuntha Bihari Pradhan, Asst. Prof. In Math | Member | Baikuntha Bihari Pradhan |
| 3. Rudra Prasada Satapathy Asst. Prof. In Commerce | Member | Rudra Prasada Satapathy |
| 4. Saudamini Mohanty Asst. Prof. In Odia | Member | Saudamini Mohanty |
| 5. Kailash Chandra Das ,Asst. Prof. in History | Member | Kailash Chandra Das |
| 6. Bandana Behera, Asst. Prof. In Physics | Member | Bandana Behera |
| 7. Swagatika Sahoo, Asst. Prof. In Chemistry | Member | Swagatika Sahoo |

At the outset Dr. Sasikanta Sarangi (Lect. In Odia.) apprised the cell that women students are complaining about unhygienic condition of the girls common room and insufficient space in the common room.

Another member Mr. Rudra Prasada Satapathy (Lect. In Commerce) raised about the no availability of Boys Common room with urinal facility.

After thorough discussion on the complains raised by the students regarding Unhygienic and limited space of girls common room it is unanimously decided that girls students will be provided with well-furnished common room with sufficient space and hygienic Lavatory.

Similarly, on the second complain regarding the Boys Common room with urinal facility will be resolved before the commencement of the coming session.

The meeting is ended with vote of thanks to the chair and members present in the meeting.

Sasikanta Sarangi
Signature of the Co-ordinator
Grievance Redressal Cell

[Signature]
Signature of the Principal
26/7/22
PRINCIPAL
GOVINDPUR COLLEGE
GOVINDPUR, R. CUTTACK-754003



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L.No.

Date :

MEETING NO. 3

A meeting of Grievance Redressal Cell is held on dt. 20.07.2023 under the chairmanship of the principal in his office chamber to discuss and sort out the grievances raised by the students of the college.

MEMBERS PRESENT-

- | | | |
|--|--------|--------------------------|
| 1. Kailash Chandra Das, Asst. Prof. in History | Member | Kailash Chandra Das |
| 2. Baikuntha Bihari Pradhan, Asst. Prof. In Math. | Member | Baikuntha Bihari Pradhan |
| 3. Rudra Prasada Satpathy, Asst. Prof. In Commerce | Member | Rudra Prasad Satapathy |
| 4. Saudamini Mohanty, Asst. Prof. In Odia | Member | Saudamini Mohanty |
| 5. Bandana Behera, Asst. Prof. In Physics | Member | Bandana Behera |
| 6. Dr. Sasikanta Sarangi Asst. Prof. In Odia | Member | Sasikanta Sarangi |
| 7. Swagatika Sahoo, Asst. Prof. In Chemistry | Member | Swagatika Saha |
| 8. Mr. Ranjit Jena (Physical Education Teacher) | Member | Ranjit Jena |
| 9. Shri Manoranjan Dash (Librarian) | Member | Manoranjan Das |

At the outset the Mr. Ranjit Jena (Physical Education Teacher) raised the complaint regarding availability of indoor and outdoor sports items.

Another member Shri Manoranjan Dash (Librarian) pointed out that non-availability of some books in library because some students are taking books more than the time limit.

Similarly, another member pointed out that some non-collegiate are creating disturbances in the college campus for which the study atmosphere is decorated regularly.

After thorough discussion on the complains raised by the students regarding purchase of new books in library will be resolved and the librarian is instructed to provide a list of required books and make schedule in case of issuing books to the students.

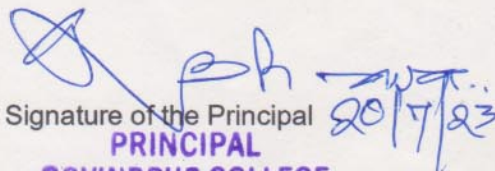
Similarly, on the second complain regarding the sports facility it is resolved that the sports I/C and P.E.T will be instructed to make a list of sports equipment's after due consultation with the students for purchase of the same to fulfil the demand of the students.

Similarly, on the third complain raised by some students is resolved that a disciplinary committee will be instructed to keep vigilant during college hour. So that the entry of non-collegiate can be checked. If situation found then F.I.R will be lodged against the mischief mongers.

The meeting is ended with vote of thanks to the chair and members present in the meeting.

Sasikanta Sarangi
Signature of the Co-ordinator
Grievance Redressal Cell




Signature of the Principal
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L.No. ...1C/19C/24.....

Date : ...1.3.24.....

OFFICE ORDER

The Grievance Redressal Cell constituted consisting on the following members on 01.03.2024 with the chairmanship of new Principal. It is requested to be sensitive towards the grievances raised by the students cares should be taken to give proper justice as per the gravity of the situations.

- | | | |
|--|----------|--------------------------|
| 1. Prof. Kailash Chandra Das (Principal) | Chairman | |
| 2. Dr. Sasikanta Sarangi, Asst.Prof. In Odia | Member | Sasikanta Sarangi |
| 3. Baikuntha Bihari Pradhan, Asst. Prof. In Math | Member | Baikuntha Bihari Pradhan |
| 4. Rudra Prasada Satapathy Asst. Prof. In Commerce | Member | Rudra Prasada Satapathy |
| 5. Saudamini Mohanty Asst. Prof. In Odia | Member | Saudamini Mohanty |



Signature of the Principal
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