SELF STUDY REPORT

FOR

1ˢᵗ CYCLE OF ACCREDITATION

GOVINDPUR COLLEGE

DEVI VIHAR GOVINDPUR CUTTACK ODISHA 754003
754003
www.govindpurcollege.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

August 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

On the holy bank of river "Devi" our Govindpur College was established on the auspicious day of 5th January,1990(Friday) on the colossal area of 10acres of land on the premises of "DeviVihar" in the revenue village of Govindpur under Kantapada Block of Cuttack District. The Opening Permission of +3 Arts with 64 seats with English, MIL(O) as compulsory subjects and History, Political Science, Economics and Odia as optional subjects was granted in the academic session 1990-91. Subsequently, the seats were increased to 128 in 1994-95 and to 192 in 1997-98 with a grant of three additional subjects Education, Sanskrit, and Sociology. Again in the Session 2000-2001, the +3Science and +3 Commerce Streams were opened.

The College was granted the Permanent Recognition in session 2003-04 and the Permanent Affiliation was given to the College by the affiliating Utkal University, VaniVihar, Bhubaneswar in the 2004-05 session. The UGC, New Delhi accredited the College with the grant of Section 2(F) in the year 2008 and Section 12(B) in the year 2012 vide their approval Order No F.No 8-165/2008(CPP)/dtd. 4th September 2012. In the same year, the seats in +3 Arts were increased from 192 to 256, and from 128 to 192 in +3 Science by which the total students strength was remarkably raised to 2000 capacity which was a new benchmark for the College.

Another memorable achievement came in the year 2011 when our College was notified as an Aided Educational Institution/Aided College under the GIA Order 2008 vide the Govt. notification No-IV-HE-C-11/2011/13624 Dtd.26.03. 2011.For the first time, Computer Science Honours was also opened in the same year with 16 seats. This was also another milestone for us as the students' strength reached to 3000 mark.

Last but not least, behind all the success stories, it is the continuous efforts and contributions of the capable and dynamic leadership of Dr.Gagan Beura, the visionary Principal of our College whose sincerity, hard work and administrative acumen have converged into a rising College in the State.

Vision

The College will be the Leader in Integration of:

1. Teaching & Learning
2. Advancement of the Knowledge base through Research and Development and Leadership in Service and Outreach

Mission

1. To prepare outstanding educators, Scholars and Researchers.
2. To advance the broad-based objective of Higher Education as defined through Teaching, Learning, and Research.
3. To effect the uses of Technology Analysis and Development of Leadership

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. The College Well connected with rail and Road, 20 k.m from the National Highway, 37 km from the Bhubaneswar Railway Station, 31 km from Cuttack railway station and 41 km from Bhubaneswar Airport.
2. Our NSS is the most efficient wing of college.
3. We have pro-active alumni association.
4. Almost Priority is given to student feedback.
5. College Library is partially automated.
6. State of the Art infrastructure.
7. Conference Hall fitted with LCD projector.
8. Experienced faculty members.

Institutional Weakness

1. Lack of organising National and International Seminars and workshops.
2. Staff Quarter for the staff member
3. Lack of Awards in Outreach and Extension activities.
4. Poor in research activities and research publication.

Institutional Opportunity

1. There is greater Scope of introducing new self-financing skilled bases programmes.
2. The Institution can be modelled as efficient one in Educational System of the Area.
3. More Remedial Classes.
4. Skill Development of the Students are highly required.

Institutional Challenge

1. To accredited the College by the NAAC.
2. To bridge the gap between the entry level behaviour of the student with expected level.
3. Maximize the number of student progression and placement.
4. To ensure the student and faculty exchange programme in State as well as National Level.
5. Create Platform for Research Activities
6. Introduction of IGNOU Programmes

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The curriculum is prepared by the affiliating Utkal University, Vanivihar, Bhubaneswar, Odisha. Govindpur College, Govindpur, Dist Cuttack. This college is an affiliated college under Utkal University, Vanivihar, Bhubaneswar, Odisha . The College implemented the syllabus prescribed by the university and imparts lesson

plan in Hons level courses (U.G.) in Arts, Science and Commerce as well as for the P.G Courses. In every academic year, lesson planning as well as progress register has been prepared by the faculties. At the beginning of the session, the induction classes are taken by the lecturer to familiarize the students with the syllabus, examinations, rules and regulations of the college. The records are checked and remarked by the principal at regular interval. Examination Assignments in the Academic calendar during the session. The fund allocation is made for different activities of seminars, workshops, co-curricular programmers like NSS, Blood-donation and other training programmers which are regularly organized in an institution. Professional Ethics courses was introduced by Utkal University.

The details of the course are uploaded below.

The Institution always emphasizes on crosscutting of every department particularly between Science, Arts & Commerce and implementation of technology in various departments. The pattern of quality, system models are adopted in every sphere of teaching.

Teaching-learning and Evaluation

Govindpur College, Govindpur gives emphasis on imparting quality education by adopting learner friendly approaches in the campus. Admission of students into UG and PG Courses is made through e-Admission process on Students Academic Management System (SAMS) portal controlled by the Government. 39.23% of students enrolled and 13.65% of seats filled against seats reserved for various categories (SC, ST etc) during the last five years.

The students are categorized as slow and advanced learners as per their performance in the classes and the previous result records. Accordingly, their learning methods are determined and teaching aids are provided. Student- Full time teacher ratios are 14.53 for the last 5 year academic session 2018-19 to 2022-23 respectively. 100 % of full- time teachers are posted against sanctioned posts and worked during the last five years.

IQAC keeps vigilant watch on the performance of students and arranges for remedial classes. And also, students enjoy ICT based Education facilities with great enthusiasm. During Covid-19 Pandemic our teachers imparted teaching through WhatsApp, Google meet and Zoom. Notes are also provided to the students. Tutorial classes are taken for the slow learners. The students' performance in class examinations are discussed and tips for better performance are suggested.

Research, Innovations and Extension

The faculties and students are encouraged to take up research and development activities by utilizing the existing resources. The institute recruits dynamic and highly qualified faculties to mentor and channelize the young minds. The Institute has taken an initiative to encourage the faculty members to pursue their Ph. D work. Faculties are also encouraged to participate in various skill enhancement programs, various national and international seminars. The college motivates the faculty members to write research projects and submit it to various supporting agencies. The college also promotes to publish different articles in different standard journals. The 6th semester students of UG and 4th semester students of PG are mandatorily to take up dissertation work. The college has collaboration and MOU for academic exchange of knowledge and technique for strengthening the academic activities among the students.

Infrastructure and Learning Resources

The library is partially automated. Other than the central library. Library is a store-house of knowledge and a resource of learning. It plays a great role in dissemination of learning. The library of the college caters to the needs of its entire student population. The college procures books for the students annually. The Book Accession Register has been maintained online and offline. The students borrowing books to home or library reading has been done with book issue slips. The books are traced out with the help of barcodes. Priority is given to wider circulation of books. There is a provision to dispose the unused books at a normal rate as decided by the Library Committee. The college inspires the library staff to attend orientation programme on library and information science organized by the college. The students are cautioned not to manhandle the books and to return the same within the due dates. The students are also issued catalogue of books, question banks and University model questions for their reference.

Student Support and Progression

1. Organisation wide awareness and undertakings on policies with zero tolerance

2. Timely redressal of the grievances through appropriate committees.

3. Hostel facilities are also available for both UG and PG students in the campus.

4. There is a College Canteen, Cycle and two-wheeler parking facilities.

5. Ramps facilities are also available for the handy-capped students.

6. Projector, Computer and Smartboard facilities are also available in some limited number of class rooms and halls for latest teaching learning process.

7. The College has developed a website as www.govindpurcollege.org to ensure different facilities available for all stakeholders.

Governance, Leadership and Management

The College has various committees to participate in the decision making processes.

1.The Governing Body, the Apex Body of the College, with its advice, the Principal takes decisions with regard to the management of college.

2.The Academic Bursar approves the annual budget, scrutinizes budget expenditure.

3.The purchase committee places order for purchase of different items after scrutiny of quotations.

4.The infrastructure Development Committee prepares the plans and estimates and looks after the maintenance of the college building out of the Grants received for state Govt. and UGC.

5.The Admission Committee looks after the matters concerning to admission with rules and guidelines by the

Utkal University, Vanivihar, Bhubaneswar.

6.The Examination Committee conducts college Examinations and University Examinations and make necessary arrangements for valuation of answer scripts.

Institutional Values and Best Practices

Best Practices of Govindpur Degree College, Devi Vihar, Govindpur, Cuttack

Govindpur Degree College in Devi Vihar, Govindpur, Cuttack, has established itself as an institution committed to holistic development and social responsibility. The college's focus on both academic excellence and community engagement is exemplified by its two best practices:

Best Practice 1: Social Awareness Campaign Driven by NSS Program Officer Mr. Pratap Ranjan Mohapatra

The National Service Scheme (NSS) unit at Govindpur Degree College, led by Mr. Pratap Ranjan Mohapatra, serves as a beacon of social reform and community engagement. The NSS program is designed to instill a sense of social responsibility and ethical conduct among students, encouraging them to contribute positively to society. Under Mr. Mohapatra's guidance, the NSS unit has undertaken numerous initiatives that promote social awareness, sustainability, and community cooperation.

Best Practice 2: Exceptional Sports Training Program

Govindpur Degree College takes great pride in its sports training program, which has gained national recognition under the guidance of Mr. Ranjit Jena, a highly skilled sports trainer. The program is designed to nurture and develop the athletic talents of students, offering them the opportunity to excel in various sports disciplines and gain admission to the college with freeships under the sports category.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVINDPUR COLLEGE
Address	Devi Vihar Govindpur Cuttack Odisha 754003
City	DEVI VIHAR GOVINDPUR CUTTACK
State	Orissa
Pin	754003
Website	www.govindpurcollege.org

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Kailash Chandra Das	0671-2999505	9438082266	-	govindpurcollege@gmail.com
IQAC / CIQA coordinator	Suvankar Mohanty	-	8658811742	-	suvankar.mohanty9163@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Orissa	Utkal University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	25-07-2008	[View Document](#)
12B of UGC	04-09-2012	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Instit ution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Devi Vihar Govindpur Cuttack Odisha 754003	Rural	5.2	5299

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA,History,	36	Intermediate	English	32	15
UG	BA,Political Science,	36	Intermediate	English	64	43
UG	BA,Economics,	36	Intermediate	English	64	7
UG	BA,Education,	36	Intermediate	English	64	43
UG	BA,English,	36	Intermediate	English	16	3
UG	BA,Odia,	36	Intermediate	Oriya	32	31
UG	BSc,Chemistry,	36	Intermediate	English	104	21
UG	BSc,Botany,	36	Intermediate	English	96	10
UG	BSc,Zoology,	36	Intermediate	English	96	24
UG	BSc,Mathematics,	36	Intermediate	English	48	2
UG	BCom,Commerce,	36	Intermediate	English	128	12
UG	BA,Sociology,	36	Intermediate	English	24	6
UG	BSc,Physics,	36	Intermediate	English	104	31
UG	BSc,Computer Science,	36	Intermediate	English	16	9
UG	BA,Sanskrit,	36	Intermediate	Oriya,Sanskrit	24	11
PG	MA,History,	24	Graduation	English	24	13
PG	MA,Political Science,	24	Graduation	English	24	13
PG	MA,Economics,	24	Graduation	English	32	9

PG	MA,Education,	24	Graduation	English	32	26
PG	MA,English,	24	Graduation	Oriya	16	5
PG	MA,Odia,	24	Graduation	English	48	48
PG	MSc,Chemistry,	24	Graduation	English	24	24
PG	MSc,Botany,	24	Graduation	English	24	24
PG	MSc,Zoology,	24	Graduation	English	24	23
PG	MSc,Mathematics,	24	Graduation	English	24	10
PG	MCom,Commerce,	24	Graduation	English	16	11

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				11			
Recruited	0	0	0	0	0	0	0	0	9	2	0	11
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				19			
Recruited	0	0	0	0	0	0	0	0	8	11	0	19
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				7
Recruited	7	0	0	7
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				11
Recruited	6	5	0	11
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	2	3	0	5
PG	0	0	0	0	0	0	15	9	0	24
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

	Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	7	0	0	7
M.Phil.	0	0	0	0	0	0	3	0	0	3
PG	0	0	0	0	0	0	5	3	0	8
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	149	0	0	0	149
	Female	128	0	0	0	128
	Others	0	0	0	0	0
PG	Male	52	0	0	0	52
	Female	147	0	0	0	147
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	31	21	9	22
	Female	45	45	23	24
	Others	0	0	0	0
ST	Male	3	2	2	1
	Female	6	8	1	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
General	Male	196	157	109	162
	Female	155	203	139	138
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		436	436	283	347

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The University under which this institution has been functioning has partly implemented NEP-2020. One book has already introduce followed by NEP-2020 i:e "ETHICS AND VALUES".
2. Academic bank of credits (ABC):	As a part of NEP-2020, the College has implemented Academic Bank of Credits (ABC ID) for all the UG students as instructed by the Utkal University from the admission batch 2021-22 onwards.
3. Skill development:	The College has organized the skill development programmes for all teaching and Non-teaching staff members. The College also implemented the skill enhancement course and the course on Ethics &

	Values for all the +3 2nd year (3rd & 4th semester students) and for all the UG students respectively. Apart from that the College has been organizing field trips and study tour in enhancing their skill development.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Department like Sanskrit, Odia do organized different programme every year to promote Indian Language and culture through offline mode. They normally organized Basanta Utsav & Birth Anniversary of different poets, Novelists and writers.
5. Focus on Outcome based education (OBE):	The College has been given utmost priority on outcome based education in the form of student's performance in different university Examination ethical and value based teaching gaining practical knowledge & experiences through study tour, industrial visit.
6. Distance education/online education:	The College does not have the facilities of distance Education / on-line Education. Some on-line classes were take at the time of Covid-19 pandemic through Google meet.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes , The College does have a voters' awareness cell established in 2018. The name of which was changed to Electoral Literacy club. Later consists of Principal as its chairman, two teachers' representative & two students' representative.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, the student's coordinator & coordinating faculty members are appointed by the college. Yes, ELC is functional. Yes, the ELC is not representative in character.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior	These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc. and initiative such as organizing workshops on voters awareness, New

citizens, etc.	voters registration etc.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Yes, different awareness programme was conducted with the support of District Election Officer and in the presence of District Collector. A group of students from the Political Science department made different awareness programme in the nearby village to the public about their "Right to Vote" and to take active participation in the big National festival.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Around 10% of students are yet to be enrolled as voters in the electoral roll. The institution is on the way to motivate the eligible students to make sure their enrollment in the voters list.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1091	1037	1089	1422	1711

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 34

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
30	30	30	30	30

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
134.41426	132.31487	134.92049	81.11432	94.77412

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Govindpur College, Govindpur, District- Cutack is affiliated under Utkal University, Vanivihar, Odisha and adheres to the University's curriculum. Govindpur College, Govindpur diligently carries out all academic programs in accordance with the curriculum guidelines set forth by the Utkal University. The current curriculum is based on the CBCS system, which went into effect in the academic year 2018–2019. Based on the official government calendar and the schedule provided by Utkal University, the college diligently formulates action plans to ensure the efficient execution of the curriculum. The staff council holds a meeting prior to the summer vacation in order to finalize the action plans for the upcoming academic year. The academic plan is prepared by the faculty members in accordance with the syllabus guided by the department HODs in order to impart effective teaching.

The Heads of Departments convene a departmental meeting to allocate the subjects for the different papers across various semesters. The timetable for each stream is published by the Time Table Committee, which is led by the Principal. Every faculty member develops a comprehensive course plan, which includes the selection of appropriate textbook(s), the utilization of reference books, web resources, and ICT tools in the context of teaching. Classes are constantly reviewed by HODs to ensure that faculty members complete the course within the allotted time frame. Departments identify slow learners and organize the remedial classes for them. The institute conducts both unit tests and surprise tests as a means of monitoring students' academic progress. The institute is well-equipped with smart classrooms and other ICT facilities, ensuring excellent curriculum delivery. Our institute conducts an Induction program at the start of each academic year to familiarize students with their new surroundings and departments and also inform them of the institution's code of conduct and instill morality to make them productive citizens. All teachers and students have been given the website Domain Address to access all the information about the Govindpur College, Govindpur. This contains all the information about the Institution. Various programs such as seminars, departmental seminars, workshops, study tours, skill development programmes, quiz and debate competitions are conducted to foster creativity and innovative thinking among students.

Distinguished experts from many fields are invited to share their knowledge and experiences with an aim to enhance the student's educational growth and development. Faculty members are encouraged to take part in refresher/orientation courses, workshops, seminars, etc. that are organized by the universities in accordance with government rules. Additionally, extracurricular activities like sports, games, and cultural programs are conducted. The college is organizing a range of activities aimed at instilling a value system among the students. These activities include NSS, and self-defense (specifically for girls), and also initiatives are taken related to social and environmental issues. All of the college's academic and non-academic activities are thoroughly planned and documented to ensure effective curriculum delivery.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 1

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 14.17

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
300	0	0	300	300

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The incorporation of crosscutting issues is of utmost importance, particularly in higher educational institutions, as it facilitates the transformation of students from normal to ethical individuals. The institute's programmes and courses cover interdisciplinary issues like gender studies, environmental studies and sustainability, human values, and professional ethics. The institute works to give stakeholders a healthy, sustainable environment as well as teach students ethics, morality, and other life skills. The institution has implemented the following curriculum-aligned crosscutting issue programs.

Gender equality advocates for social equality between men and women. It reduces violence against women and promotes human rights for all. The Women Development Cell and Internal Complaints Committee of our college aim to promote equality. The college also provides workshops and seminars focused on women's growth to enrich the college culture. We also celebrate International Women's Day and Women Equality Day.

Furthermore, we also promote awareness campaigns on women-related issues such as female foeticide, the dowry system, and child marriage. Self-defense training programmes are organized for female students to enable them to be as capable as males. The Grievance Redressal Cell of our institute helps students and female faculty members feel protected, provides counselling, promotes gender equality and resolves student-faculty issues. Various courses of the curriculum emphasize gender concerns.

Core-10 of English Hons contains a paper on women writers. The political science department covers various gender concerns. Core-4 stresses affirmative action for women. G.E-1 covers feminism. Further, a paper on Women, Power and Politics is also taught in 4th semester. Again, core-14 of Education department focus on gender study. Mother Nature has always protected humanity, but irresponsible usage of natural resources has made things disastrous. The curriculum covers nature, it's components and how men affect the environment. The annual celebration of World Environment Day, plantation week and No plastic Day remind us of our duty to protect "Mother Earth." We study environment and sustainable development in DSE-II of 5th semester, Economics Honours in the paper "Environmental Economics." which makes students aware of environmental threats.

Besides, AECC also offers a paper called "Environmental Studies" for student's. Disaster management is a unique chapter in AECC to teach student's about human impact on environment. Human values and professional ethics are crucial for a holistic life. The college's NSS and YRC have helped to implement human value-related programs like Human Rights Day as well as health-related programs like blood

donation camp and eye check-up camp to foster a nursing mindset in students. All semesters of the CBCS curriculum encompasses **"Ethics and Values"** which imparts students about morals and human values across diverse domains. The Education Honors, Core Paper-14 stresses on education's importance. The 5th semester of Political Science also teaches human rights. The "Professional Ethics" course emphasizes workplace ethics. The Department of Commerce teaches professional ethics through its broad curriculum in accounting, financial management, and managerial skill.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 31.9

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 348

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 39.23

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
436	436	283	347	475

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1056	1056	976	976	976

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 13.65

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
85	76	35	47	58

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
462	462	427	427	427

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 36.37

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The teaching technique used by Govindpur College, instructors is largely a student-centered approach that aids in the transformation of students from passive recipients to active and involved stakeholders in the teaching-learning process. The goals of encouraging these new learning methods are to instill the habit of reflection and critical analysis, to provide opportunities for students to take initiative, make decisions, to engage intellectually, creatively, emotionally, and socially, and to help them learn through mistakes and successes.

A number of social, cultural, and learner-centered programs are supported by the institution to improve experiential and participative learning. The campus routinely hosts seminars, workshops, debates, poster competitions, paper readings, essay competitions, quizzes, mono-action, dance, and song competitions, among other events, to help students develop their personalities on all levels. The hostel students take active part in these competitions. To foster creativity and a spirit of competition, the institution holds academic competitions between departments and inside the college. In accordance with the course syllabus, the mentors assist them as they work on projects.

Internal evaluations are designed in such a way that they encourage pupils to work autonomously. Students must submit written tasks, which must be completed independently by conducting research on the assigned topic in order to boost confidence, develop writing abilities, and refine style. Student Seminars allow students to present their completed assignments in front of the entire class, allowing them to overcome nervousness on stage and build oratory skills. Aside from this, field work, projects, and other activities assist students to gain experience learning and problem-solving skills.

Techniques for fostering creativity and scientific bent of mind:

• The institution focuses a great emphasis on social and moral components to instill healthy habits such as self-control, logical thinking, and leadership characteristics in order to nurture creativity and scientific bent of mind.

• Yoga and meditation camps, as well as Sarswati and Ganesh pujas, are held to emphasize spiritual education.

• We may promote the spirit of nationalism and internationalism by honouring key days and causes such as Independence Day, Republic Day, Environment Day, AIDS Awareness Day, Health Camps, Gender Sensitization Programs, and so on.

• The college promotes academic achievements by conducting conferences, workshops, seminars, and symposia and inviting prominent academics and personalities.

• The students have access to a well-stocked library where they may peruse reference books, text books, and newspapers.

• NSS Cell have been established for students to participate and integrate.

ICT-Enabled Teaching: The contemporary digital era has increased the efficiency of teaching and learning. In the institute, ICT-enabled teaching approaches were offered to each Honours for atleast in a week at separate ICT enabled Classroom. The institution is dedicated to creating learner-centric settings by applying a range of scientific methodologies. As a consequence of the smart classroom facility, a new spirit of updating knowledge among students has formed, which has also increased teaching quality. The

Whatsapp group is currently being used for group learning. Students use this way to exchange their notes and study resources.

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
30	30	30	30	30

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 0

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institution data in the prescribed format	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Internal and external evaluations are essential components of the teaching and learning process. Our institution has embraced the CBCS pattern, which is a higher education reform system. Our institution examination committee prepares and works out improvements in the internal evaluation process in collaboration with IQAC and department heads. Our college's internal assessment system is decentralized to improve transparency and objectivity. In general, there are two types of evaluations: Internal Examination and External Examination

Internal assessments at the college level and systematic external examinations performed by the university. Our college's internal examinations are conducted and supervised by the examination committee. All of the college's teaching staff prepares the question papers and submits them to the examination committee on time. Prior to the university test, internal evaluation exams are held. In the college, the assessment is carried out by the relevant subject teacher. Students are provided answer booklets and are guided to improve their performance. Exam-related complaints are forwarded to the committee, which is chaired by the principle. Internal supervisors and internal squads are, however, assigned to ensure that tests run smoothly. If an issue arises during the examination, students can consult and apply queries to the exam committee. The committee first meets with the concerned teacher to discuss and address the situation. Internal test results are posted on the notice board, and students are given ample time and opportunity to settle any issues that arise. In general, there is a zero tolerance policy for student misconduct. So yet, no complaints have been filed at the college. Each instructor prepares the question paper while keeping the college's ethical ideals and academic integrity in mind. Because it is an internal examination, students cooperate in very positive manner, and the assessment is conducted cheerfully. Continuous assessment system reforms are connected to making students more familiar with the university test pattern and creating interest in students. This increases the student's confidence in the university exams. As a result, there is limited room for assessment complaints. The university revaluates papers based on the student's online application through the university portal. Students are given a suggestion box in which to submit questions or suggestions for internal examination changes. All components of the procedure for dealing with examination-related complaints are transparent, time bound, and efficient. If there are any questions or objections about the evaluation, they are addressed on the same day. The institution follows open day practice in this regard. It improves the transparency and robustness of the evaluation process.

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

To ensure students achieve the necessary certification, they must complete a comprehensive "programme" of study. This programme encompasses the knowledge and skills students should possess upon graduation, encompassing abilities, information, and behaviors developed as they progress through the curriculum. In the context of teacher effectiveness and student future prospects, both educators and learners must grasp the significance of Programme Outcomes (POs) and Course Outcomes (COs). Each academic session, instructors update subject syllabi, sourcing this information from the university's website and other relevant resources. An orientation program acquaints students with the academic environment, POs, and COs. Students receive detailed explanations from the principal and faculty members regarding course and program objectives, as well as syllabi for each topic. Syllabi are readily accessible in the college library and relevant departments, as well as on the affiliated university and institution websites for students' convenience. Any curriculum changes are promptly communicated through circulars from the principal, discussions led by responsible faculty, and WhatsApp group messages. Faculty members take special care to help students gauge their progress in relation to program and course expectations. Our college has delineated General Programme Outcomes to foster students' holistic development, including the inculcation of human and ethical values, independent learning, civic responsibility, environmental awareness, soft and life skills, leadership, teamwork, and analytical thinking.

These POs are:

1. Analytical Thinking: Fostering creative thinking to critically assess program and course components, gauge potential, and make informed intellectual, organizational, and personal decisions under critical circumstances.

2. Communication Effectiveness: Enhancing communication skills in listening, speaking, reading, and writing. Proficiency in at least one Indian language and awareness of modern communication technologies. 3. Problem Solving: Identifying and defining problems, marshaling resources, generating solutions, and implementing action plans.

4. Social Interaction: Cultivating qualities like empathy, etiquette, and cooperation to overcome social biases and resolve day-to-day interpersonal challenges through mediation and reasoned conclusions.

5. Active Citizenship: Empowering students to transform into informed and proactive citizens who can contribute decisively to the nation's progress.

6. Value and Ethics : Inculcating a strong value system by emphasizing the importance of education, behavior, discipline, and fostering a welcoming and holistic environment.

7. Environmental and Sustainability Awareness: Promoting environmental friendliness, resource consciousness, and sustainable development through knowledge of natural resources and their constraints.

8. Self-Sufficiency: Equipping students with digital literacy to navigate the contemporary era and become self-reliant lifelong contributors to society, ready to tackle future challenges. In summary, a student's certification journey involves completing a comprehensive programme, understanding Programme Outcomes (POs), and Course Outcomes (COs), and achieving the General Programme

Outcomes for holistic development. This multifaceted approach ensures that students are not only academically qualified but also equipped with valuable life skills and a sense of responsibility to society and the environment.

File Description	Document
Upload Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The institution meticulously achieves and assesses Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) through established policies, maintaining a stringent evaluation process aimed at both meeting and enhancing these outcomes based on CBCS syllabus. Each academic session commences with a dedicated orientation program, providing new students an opportunity to interact directly with the principal and esteemed faculty members. During these sessions, students focus on essential aspects of their academic journey, including the syllabus, overarching Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs). To ensure transparency and accessibility, students are required to access their course syllabi from diverse sources, such as college libraries, relevant academic departments, and institutional websites, ensuring ready access to vital academic information. Esteemed faculty members, including the Heads of Departments (HOD), play a pivotal role in enlightening students about Program Specific Outcomes (PSOs) and Course Outcomes (COs), aiming to align students' academic paths with specific goals and expectations. During Covid-19 Pandemic, As per the order of Dept. of Higher Education Minister, It was decided to create Mentor and Mentees groups. And technique really worked to hold the students in their eductional activity. Thus, The faculty members, devoted to nurturing their students, by creating mentor-mentee relationships, with each faculty member overseeing a group of students. These mentors champion the academic development of their mentees, proactively addressing academic challenges and guiding students toward success. Emphasizing their respective disciplines, faculty members engage students in meaningful discussions and provide valuable insights into Program Specific Outcomes (PSOs) and Course Outcomes (COs). Early in the academic session, mentors conduct learner assessments to categorize students as "slow" or "advanced" learners, using performance as a key benchmark for tracking progress. Mentors exhibit a remarkable commitment to student success, offering tailored support to slow learners through instructional notes, extra classes, supplementary materials, and assessments, nurturing and enhancing their skills. Advanced students benefit from a plethora of opportunities, including participation in enriching programs offered by the college's Internal Quality Assurance Cell (IQAC). These programs encompass national, state, and departmental seminars, faculty exchange initiatives, ICT-based classes, career development sessions, public speaking, and personality development courses, among other options. Adapting to the challenges posed by the Covid-19 pandemic, faculty members seamlessly transitioned to online instruction, distributing tutorial notes in PDF format via students' WhatsApp groups, ensuring continuous learning. Project work and fieldwork are diligently executed in

line with syllabus criteria by subject faculty, providing students with a holistic education.

Additionally, the institution adheres to University norms by promptly conducting mid-term examinations, serving as a vital benchmark. Mentors meticulously evaluate their mentees' performance based on examination results, facilitating continuous improvement and empowerment, ultimately enabling students to excel in end-of-term examinations. This comprehensive approach to program and outcome assessment fosters an environment of continuous improvement, mentorship, and academic excellence, reinforcing the institution's unwavering dedication to student success and holistic development.

File Description	Document
Upload Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 94.86

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
313	329	408	516	537

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
323	338	421	539	596

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.6

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Faculty members are encouraged to arrange conferences, seminars, and workshops as well as to attend and participate in them. Leave is offered, and money is provided, so that faculties can participate in activities inside the District head quarter and in National Level. Teaching staff are urged to further their education and register in part-time PhD programs. The College permits academic members to submit proposals for Minor and Major research programs, workshops, seminars, and guest lectures are organized by the Internal Quality Assurance Cell (IQAC).

Students of economics and commerce engage with small commercial activities. Information and communication technology have the potency to improve student learning and teaching Page approaches. So our institution provides ITC-based classrooms; we have only one class room fitted with LCD Projector. Particularly in terms of "Knowledge Comprehension," "Practical skill," and "Presentation skill" in subject areas such as Mathematics, Science, and Social Studies. Teachers can simply clarify difficult instructions and assure student comprehension using ICT.

Our institution's sole objective is to assist students in developing their technological ideas. Students are given the chance to visit various locations and institutions in order to gain meaningful exposure to a range of socio-economic issues and to gather important data about the neighborhood/study region. IQAC holds seminars on cutting-edge technological advances. The acquisition of exposure and real world experience by students is encouraged. By partnering with local communities.

Yoga practice have been conducted in this direction. Our college team is prepared to assist with rural restructuring and community development in and around the academy. Workshops on women's empowerment are regularly organized to assist women in improving their socioeconomic situation. We have signed memorandums of understanding with different institution for students and faculty exchange programme. To raise knowledge about entrepreneurship, initiatives are also planned in the areas of health, education, and farmer awareness rising.

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 0

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document]

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document]

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

This college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme Units and Youth Red Cross Units. Through these units, the college undertakes various extension activities in the neighborhood community. NSS and YRC organizes different social activities in nearby village and several activities were carried out by NSS volunteers addressing social issues which include Child Marriage, Swine Flu Awareness, Constitution Day, cleanliness, Swachhta Abhijan,, Van Mohatshav, Environmental awareness, Women empowerment, National Unity Day, awareness

programme on Dowry, Child Labour and Human Trafficking, International No Tobacco Day, Free Eye Camp, Har Ghar Tiranga, Azadi Ka Amrit Mohatsav, Voter Awareness Programme, Yoga Day, Youth Day, Human Rights Day, International Literacy Day, National Nutrition Week, Awareness Programme on Linking of Adhar number with Voter ID Card, Road Safety Week, International Day of Clean Air for Blue Skies, Booster Dose of Covid-19, Blood donation camp, Health check up camp etc.

Students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Plastic eradication, Awareness Programme for on the Use of L.E.D Bulbs and Save Electricity, Programme on female foeticide , Constitution Day ,Voters awareness, Blood group detection ,Health check -up camps, Blood donation camps, etc. All of the events stated above had a beneficial impact on the student and helped to strengthen student community relationships, leadership skills, and self-confidence. It also aided in the development of students' hidden personalities and raised student awareness.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

In Govindpur College, Govindpur different extension activities has organised with the support of National Service Scheme (NSS). NSS Students had done many extension activities like village adoption, Swachh Bharat Abhijan, Raod Safety, Puja Special Camp, Plantation Drive. Students of Govindpur College has also participated in different sports and cultural activities from time to time in every academic year. Many inter department sports competitions, debate competitions, Antakhyari Competitions, Quiz Competitions are organised.

Students receive small gift for their winning achievements. A number of students have received recognitions and received awards in different national level sports competitions.

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 8

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	2	0	3	2

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 1

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Govindpur College, Govindpur has boasts robust infrastructure and facilities that are vital for both academic and physical aspects of teaching and learning. Spanning having sufficient space in the campus features solid structural buildings covering of space. These facilities serve not only the institution but also provide a platform for various government and social initiatives, including those by the Government of Odisha. Within our campus, we have classrooms, fully equipped laboratories, a dedicated computer room, and state-of-the-art smart classrooms.

We also provide a well-stocked library, a spacious reading room, an advanced SAMS Center, girls' and boys' common rooms, backup generator, fire safety measures, CCTV surveillance, a canteen, and parking facilities. While we offer a girl's hostel on our premises. In our commitment to effective teaching and learning, we maintain well-equipped laboratories and smart classrooms with internet access. We organize study tours and historical locations to enhance academic interest and facilitate faculty participation in academic growth through seminars and conferences. Our central library has undergone significant improvements, benefiting all members of the institution. We've also established an examination control center with CCTV, Xerox, and internet access.

Additionally, our institution features a multi-purpose room, a conference room, and an outdoor theatre, enhancing the educational experience. Participation in extracurricular activities is crucial for students' overall development. These activities include a self-defense program by the NSS group, taking place in the central ground. Our institution maintains a vibrant extracurricular and cultural calendar throughout the academic year, offering a diverse range of activities. Our seminar hall accommodates participants and is equipped with advanced audio-visual equipment, frequently hosting state and national-level seminars and social awareness programs. The Sports Committee plays a significant role in encouraging student participation in various sports, with dedicated facilities for volleyball, badminton, chess, Carrom, kabaddi and Rugby. Cultural activities are an integral part of our institution's ethos, promoting cultural values and complementing academics and athletics. Our committees organize a diverse range of cultural activities in which students actively participate in conclusion, our institution's infrastructure comprehensively supports teaching and learning, fostering academic excellence and holistic development through cultural and sports activities.

File Description	Document
Upload Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 17.91

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
18.97500	29.92935	30.97400	6.12300	17.41000

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Our college library serves as a beacon of knowledge and a pillar of academic support, offering an enriching environment that benefits both our students and faculty. It plays a pivotal role in enhancing the educational journey of our entire academic community and fosters a dynamic space for learning, research, and intellectual exploration. Our library is committed to providing an array of indispensable services to our users, including expert reference assistance, real-time updates on new arrivals, and efficient circulation services. The library boasts a comprehensive collection of books, spanning a multitude of disciplines, such as science, arts, and commerce. This extensive collection comprises both reference materials and textbooks, ensuring that we cater to the diverse academic needs of our students

and faculty members. In addition to our extensive print resources, our library has subscribed to various periodicals, journals, and magazines. These include prominent publications like C.A. Com, Satyabadi, Yojona, India Today, Kurukshetra, Frontline, and a wide selection of newspapers, namely Sambada, Samaja, Prameya, The New Indian Express, Nava Bharata, and The Hindu.

Furthermore, our college library has taken a significant step toward enhancing access to e-resources through Online Public Resource Catlogue of the Librarary and many more e resources links http://oaob.nitrkl.ac.in/, https://vtputkal.odisha.gov.in/, https://ndl.iitkgp.ac.in/, https://swayam.gov.in/, https://shodhganga.inflibnet.ac.in/ is a vital initiative that commenced in the 2023-24 session. This invaluable resource provides our students and faculty members with seamless access to a vast digital repository, offering journals, eBooks.

To ensure a conducive learning environment, the library features a dedicated reading room, which is equipped with modern amenities to provide an uninterrupted and comfortable study experience. In our ongoing commitment to stay at the forefront of library management, we have initiated the process of library automation, including the implementation of an Integrated Library Management System (ILMS). This project is currently in progress and is anticipated to be completed in the coming months. Once fully implemented, the ILMS will streamline and enhance the library's operations, making it even more user-friendly and efficient. In conclusion, our college library is an indispensable resource for our academic community, offering a rich collection of both print and digital materials. Supported by a dedicated team of staff, we are fully committed to ensuring that our library remains at the forefront of providing excellent resources and services to our students and faculty members. We eagerly anticipate the successful completion of our library automation project in the near future, further enhancing the overall library experience.

File Description	Document
Upload Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

In the contemporary landscape of digital education, our institution has prioritized and invested in its IT infrastructure to facilitate a dynamic and technology-driven learning environment. Recognizing the significance of keeping pace with technological advancements, our institution has been proactive in transitioning from traditional methods to cutting-edge technology tools. To cater to the evolving needs of the digital era, our college has established ICT-enabled smart classrooms and a state-of-the-art seminar

hall with a seating capacity of up to 200 members. These smart classrooms have become an integral part of our pedagogical approach, empowering our faculty members with the essential tools, including projectors and laptops, to engage students effectively.

We are committed to the continuous enhancement of our IT facilities and equipment. Every year, we allocate resources to upgrade our existing infrastructure, including computers, projectors, audio-visual aids, and more. Presently, we maintain total computers and a laptop, which are actively utilized for both administrative and teaching activities. In response to the growing demand for digital resources, our college has recently extended its Wi-Fi connectivity to cover more areas within our campus. This expansion has been a significant step in enabling our faculty to conduct classes and allowing students to access e-resources seamlessly online. To further this initiative, we are actively planning to transform the entire campus into a Wi-Fi-enabled environment. This development aligns with our commitment to reducing paper-based processes to the greatest extent possible, facilitated by the installation of 4G routers at various strategic locations. In addition to our commitment to infrastructure, our institution also places a strong emphasis on maintaining an updated website. We understand the importance of keeping all stakeholders well-informed, and our regularly updated website serves as a central hub for sharing the latest information, announcements, and resources. This not only benefits our students and faculty but also extends to our broader community of stakeholders. In conclusion, our institution's approach to IT facilities reflects a proactive commitment to embracing digital advancements and integrating technology seamlessly into our educational practices. We continue to invest in and upgrade our infrastructure, expand Wi-Fi connectivity, and maintain an up-to-date online presence to provide a comprehensive and modern learning environment.

File Description	Document
Upload Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 181.83

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 6

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 3.32

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
4.55	4.68	5.15	2.41	2.36

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 14.5

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
299	299	151	172	0

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: D. 1 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0.06

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	4	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 0.57

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	5	1	4	2

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
313	329	408	516	537

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 4

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
2	1	0	0	1

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 0.4

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	0	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The institution's unwavering commitment to harness the power of its alumni network is not merely a declaration but a resounding reality, vividly portrayed by the presence of Alumni Association. This Alumni association is already registered and donation from the Alumni is already deposited in the Bank.

The Alumni Association stands as a cornerstone of the institution's developmental endeavors, playing a pivotal role in its growth and advancement. An inspiring quest to expand the horizons of the alumni network has been set into motion. The institution is actively and ardently pursuing a drive to enlist new alumni members into its ever-expanding family. These new recruits, bound by shared memories and a common educational journey, are poised to breathe fresh life into the Alumni Association, making it an even more influential force for the institution's benefit. To champion the institution's developmental work, the college and its illustrious alumni meet to gather in intervals.

This visionary campaign and meet invites alumni to contribute not just financially but also with their invaluable expertise and experiences. It serves as a testament to the shared commitment to propel the institution to greater heights. In a remarkable display of unity, the institution has decided to harness the expertise of local alumni members to address staff shortages. These alumni, provided they meet the requisite qualifications, have willingly offered their services, ensuring that the institution's academic mission continues unhindered.

Furthermore, donate funds will help for the betterment of all the stakeholders. This initiative has the potential to infuse fresh energy into the college's developmental efforts, adding a new wing to its progress. It is a heartwarming demonstration of the alumni's dedication to ensuring the institution remains a beacon of academic excellence. The commitment to active alumni involvement extends to the institution's highest governing body. The remarkable inclusion of three distinguished alumni as members of the Governing Body signifies the profound impact that alumni have on shaping the institution's future. Their involvement is a reflection of the deep-rooted connection and mutual aspirations shared between the institution and its alumni.

In summary, this harmonious synergy between the institution and its alumni is a testament to their shared dedication to progress and their collective vision of fostering academic excellence, holistic development, and unwavering growth. Together, they forge ahead into a future defined by shared success, ambition, and achievement.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The institutional governance and leadership of Govindpur College, Govindpur demonstrate a commendable alignment with the institution's mission and vision. This college is situated in between to major City i:e Cuttack and Bhubaneswar is unequivocally dedicated to the provision of accessible, high-quality higher education, illuminating the path of knowledge for every student.

Vision

The College will be the Leader in Integration of:

1. Teaching & Learning
2. Advancement of the Knowledge base through Research and Development and Leadership in Service and Outreach

Mission

1. To prepare outstanding educators, Scholars and Researchers.
2. To advance the broad-based objective of Higher Education as defined through Teaching, Learning, and Research.
3. To effect the uses of Technology Analysis and Development of Leadership

Objectives

- Preparing students for success in their chosen field or profession, through academic and practical training.
- Providing students with a broad-based education that encourages critical thinking, creativity, and lifelong learning.
- Fostering personal and professional growth, through opportunities for leadership, community service, and cultural enrichment.
- Developing students' communication, collaboration, and problem-solving skills, which are essential in today's job market.
- Preparing students for global citizenship, through exposure to diverse cultures and perspectives

The governance structure is thoughtfully designed to prevent power concentration in the hands of a solitary intellectuals, with various councils requiring unanimous consent for significant decisions. Through these committees and councils, the institution's faculty and staff actively participate in the

decision-making process, significantly contributing to the effective governance of the college. This decentralized approach ensures that the institution's leadership and governance align harmoniously with its mission and vision, thereby facilitating the successful implementation of initiatives, including the National Education Policy. The College aligns with the NEP by promoting multidisciplinary education through a flexible curriculum and interdisciplinary courses. We have implemented an Academic Bank of Credits. Skill development is prioritized through workshops. The integration of Indian knowledge systems, cultural events, and language courses enriches students' heritage appreciation. Outcome-based education with specific, measurable learning outcomes and continuous assessment enhances student engagement and employability. Robust online education infrastructure, faculty training, and a blended learning approach cater to diverse learners, bridging the urban-rural education gap.

File Description	Document
Upload Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Govindpur College, Govindpur emphasizes the paramount importance of effectively deploying the institutional perspective plan and maintaining an efficient and proficient institutional body. This is evident through a well-structured framework of policies, administrative procedures, and appointment regulations. The governance structure of our college is comprehensive, involving key stakeholders including the Director of the Department of Higher Education, Odisha, the Governing Body, the Principal, staff members, students, and different committees. Each constituent plays a vital role in ensuring the seamless functioning of the institution and the preservation of an academically conducive environment.

The District Sub-Collector as Governing Body President and The Principal as Principal-cum-Secretary, operates in unison to execute policies devised to create and sustain an environment that fosters academic excellence. Administrative officers such as the Administrative Bursar and the Account Bursar, along with Staff Councils, including non-teaching staff, are entrusted with the responsibility of relaying daily college activities to the Principal. Their contribution is instrumental in maintaining the institution's operational efficiency. The functionality and efficacy of our institution are further enhanced by a plethora of committees and councils, comprising both faculty and students, which actively participate in executing tasks aligned with their respective charters.

Noteworthy among these are the Internal Quality Assurance Cell (IQAC), Staff Council, Examination Committee, Discipline Committee, Development Committee, Grievance Redressal Committee, Women Empowerment and Sexual Harassment Committee, Anti-Ragging Cell, Athletic Council, Cultural

Society, Science Society, and several others. These entities collectively contribute to the institution's comprehensive development in various aspects. Furthermore, our commitment to merit-based, transparent.

Additionally, our Governing Body actively participates in the recruitment of Management, contractual and guest faculty members, ensuring that teaching and nonteaching staff vacancies are filled in accordance with government recruitment policies. In a time-bound manner, as prescribed by the State Government Placement Act., There are Grant in Aid Staffs whose salary is drawn from Dept. of Higher Education where as the Management staffs, Guest Faculty, Part Time Faculties salary is drawn from institution.

The college's governance structure, the multifaceted roles of its committees, and its adherence to transparent recruitment and promotion processes collectively serve as a testament to its dedication to quality, professionalism, and excellence in higher education administration. Our institution has established a comprehensive performance appraisal system and effective welfare measures for both teaching and non-teaching staff, in addition to avenues for career development and progression. This robust framework underlines our commitment to the overall well-being and professional growth of our staff members.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: C. 2 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Performance Appraisal System: In adherence to the Government of Odisha service Rules, our institution has implemented an annual performance review system for Grant in Aid (GIA) teaching personnel and Management Staffs. In this system, the appraisal system of GIA staffs is provided by the principal of the college to the dept. of Higher Education and for the Management staffs it is done by Govening Body. In addition to the annual PAR, the HODs verifies all lesson plans and Daily Progress Reports (DPR) submitted by faculty at the end of each month, ensuring quality and adherence to academic objectives which is at the end submitted to the Principal.

The review process is comprehensive, involving a committee led by the Administrative Bursar and culminating in further action taken by the Governing Body by different welfare measure for teaching and non-teaching staffs members.

We actively encourage our faculty members to engage in professional development by covering registration fees for seminars and workshops. This not only enhances their expertise but also promotes departmental initiatives in organizing such events.

Advance Salary Provision: To support our staff in case of any delay in salary disbursement by the government, the college provides the option of an advance salary from its own accounts, ensuring financial stability.

Wi-Fi Facility: In a bid to facilitate teaching learning and official work and preparation of study materials for ICT based classes, our campus use Wi-Fi access, promoting research and academic excellence.

Maternity Leave Provisions: Female faculty members are entitled to a generous maternity leave of 180 days, emphasizing our commitment to gender inclusivity and support.

 Loan Guarantee: The college acts as a guarantor for loans sought by its employees from nationalized banks, facilitating access to funds for medical purposes, house construction, and renovation, emphasizing our commitment to staff welfare.

Leave Entitlements: Both Casual Leave and Extraordinary Leave are provided to our employees in accordance with government Leave Policy, ensuring flexibility for personal and professional needs.

Research Support for Ph.D. Pursuits: We accommodate faculty members pursuing doctoral research, offering flexibility in schedules and support, recognizing the importance of research in academic growth. In conclusion, our institution stands committed to nurturing a professional and supportive environment for our staff, characterized by a robust performance appraisal system, welfare measures, and avenues for career development.

File Description	Document
Upload Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 7.56

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2	4	0	11	0

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
15	15	15	15	15

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Govindpur College, Govindpur has received a good amount of furnds from Philanthropic, State Government (Infra Grant), UGC, MLA and MP lad for the development of the College. Govindpur College, Govindpur has also received funds from UGC in 11th and 12th plan period.

Resource Mobilization:

1. Funding Sources: The college relies on multiple sources of funding to sustain its operations. These include funds collected from students at the time of admission.

2. **Budgetary Planning:** To maintain transparency and prudently allocate resources, a structured budgeting process is in place. At the outset of each financial year, academic departments, including the Library, Laboratory, Examination, and Sports, present their respective budgetary requirements in prescribed formats. These inputs are aggregated to form the annual budget. Careful consideration of the previous fiscal year's income and expenditure informs the preparation of the current budget. The budget is reviewed by the Principal and subsequently forwarded to the G.B for final approval. Rigorous checks ensure that actual expenses do not exceed allocated budget amounts at any stage.

Financial Audits: Financial audits are essential to ensure the integrity and efficiency of our financial operations, and we employ a dual approach**: Internal Audit:** A committee, nominated by the Principal and chaired by the Account Bursar, is responsible for executing internal audits of the college. This committee conducts comprehensive audits, scrutinizing various aspects, including stock, cashbooks, Utilization Certificates (UC) for developmental works, receipts and expenditure vouchers, counterfoils, transit registers, term deposit registers, and other financial documentation. Every expenditure is meticulously cross-referenced with supporting documents to ensure compliance with financial regulations and transparency.

External Audit: For external audits, we engage Chartered Accountant recognized by Local Fund Auditors. These auditors submit their reports through the Automation of Local Fund Audit. Audit reports are submitted to the relevant government department, and any concerns or discrepancies identified during the audit process are diligently addressed by the Principal, in collaboration with the accounts section. We emphasize the regular and systematic execution of financial audits, which are fundamental to our commitment to financial transparency and accountability. These audits play a pivotal role in assuring stakeholders that our institution operates with the utmost financial integrity. This approach ensures that resources are effectively mobilized, optimally utilized, and that all financial operations adhere to established norms and regulations. Our commitment to this process highlights our dedication to fiscal responsibility and ethical financial practices.

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Our Internal Quality Assurance Cell (IQAC) plays a pivotal role in institutionalizing quality assurance strategies and processes. It is committed to upholding the standards of quality education, ensuring the well-being of our students, fostering ethical and moral values, and nurturing responsible citizens. IQAC's contribution is substantial, encompassing comprehensive reviews of the teaching-learning process, operational structures, methodologies, and learning outcomes at regular intervals. This diligent approach enables us to record incremental improvements in various aspects of our institution.

Key Functions and Contributions of IQAC:

1. **Strategic Action Planning**: At the onset of each academic session, IQAC meticulously formulates an action plan for the corresponding year. This plan serves as a guiding framework for the institution, encompassing various facets of quality assurance. At the conclusion of the academic year, IQAC rigorously assesses the progress and effective implementation of the action plan, culminating in the preparation of an action-taken report.

2.**Planning of Road Map:** IQAC ensures a Road Map for the overall development of the institution for both academic and outreach performance. This Road Map facilitates effective planning and preparation for students.

3.**Enhancing Teacher Quality**: IQAC is committed to enhancing the quality of our teaching faculty. To achieve this, it organizes a wide array of activities, including seminars, webinars, workshops, and motivational programs, aimed at improving teaching and pedagogical skills. Faculty members are encouraged to participate in Faculty Development Programs organized by external institutions to broaden their knowledge and skills.

4. IQAC facilitates participation in subject-specific seminars, offers access to Wi-Fi for staff members, and provides e-journals by enriching faculty resources for research and academic excellence.

5. **Community Awareness Campaigns:** IQAC extends its role beyond the institution's boundaries by launching awareness campaigns within the local community. This includes critical initiatives during the COVID-19 pandemic, where the institution served as a quarantine center. IQAC played a vital role in disseminating crucial information about sanitation and social distancing rules to ensure the safety and well-being of the local populace.

6. **Skill Development:** IQAC actively supports skill development initiatives, fostering the holistic development of students and aligning education with practical skills that are vital in the professional world.

7.ICT Integration: Embracing the digital age, IQAC promotes ICT-enabled learning by facilitating ICT classes, ensuring students are adept in utilizing technology as a learning tool.

8.Student Feedback Surveys: IQAC conducts regular student feedback surveys to gather feedback from the primary stakeholders—our students. This feedback is critically analyzed to make informed improvements in various aspects of the institution.

In summary, our IQAC is a dynamic and proactive entity, dedicated to upholding and enhancing the quality of education and fostering a culture of continuous improvement. Its contributions extend to various domains, ensuring that our institution remains at the forefront of providing quality education and holistic development. This approach aligns seamlessly with our commitment to excellence in education and institutional advancement of Govindpur College, Govindpur, District-Cuttack, Odisha

File Description	Document
Upload Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: C. Any 2 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Govindpur College, Govindpur has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. This is the list of the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc.

Govindpur College, Govindpur strives to pay attention to gender equity in its operations. Keeping this in mind, we have instituted an Internal Complaints Committee that oversees Anti sexual, Anti ragging, grievances for the female community. Awareness on sexual exploitation, women empowerment Cell and Equal Opportunity Cell for motivational talks for women regarding Health and hygiene, gender sensitization programs, entrepreneurship skills etc. Furthermore, to provide a safe and secure environment for Girls and Female employees. We have installed CCTV for surveillance and appointed security personnel to keep a strict vigil on uncouth acts.

Internal quality assurance cell in association with the Women empowerment cell conducts gender audits to enhance the collective capacity of the Institution to examine its activities from a gender perspective and identify strengths and weaknesses in promoting gender equality issues. In the realm of the workforce, the female staff outnumbered the male staff. A variety of gender sensitivity programs such as - Women rights and empowerment, awareness on protection against sexual harassment etc., have been conducted annually. It is a good fortune to have women spearheading the institution. To encourage girl students to express their grievances, suggestion boxes are placed on each floor. The genuine suggestions are considered for implementation. This apart the college also provides for personal counseling by the mentors. The Anti-ragging committee is alert and active. Besides these, the participation and enrolment of female volunteers in NSS have increased in the last two years respectively.

File Description	Document
Upload Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

     1. **Alternate sources of energy and energy conservation measures**

2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: B. 3 of the above

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: C. Any 2 of the above

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Govindpur College, Govindpur has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. This is the list of the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc.

It gives equal importance to each of the social celebrations like Ganesha Puja, Saraswati Puja, Dusshera, Id.

National festivals: Independence Day, Republic Day are celebrated to arouse the positive energy of students. Mandatorily the State anthem is played, utilizing the public address system from Monday to Friday and the National anthem is recited in chorus on every Saturdays during weekly assembly thus inculcating patriotism in the students. Alongside this in our institution we are observing Teachers day, Kargil Vijay Diwas, etc steered by different committees with students' participation. The integration programs like, student union activities, celebrations of religious festivals.

We sensitize the students and the employees of the institution to the constitutional obligations regarding values, rights, duties, and responsibilities by observing the Constitutional Day. The students have enthusiastically participated in various programs like Seminars, Conferences, Expert talks thus enriching cultural, regional, linguistic, communal socioeconomic and Sensitization, awareness of the Fundamental Duties and Rights of Indian Citizens. The following Programs were conducted as follows,

Organised student-centric activities like paper, posters & essay competitions on National youth day, the

Birth anniversary of Dr. B R Ambedkar. World Population Day, World No Tobacco Day, National Unity Day, National Voters Day Conducting Blood Donation camp every year. Awareness programs on Swachh Bharath Covid-19 awareness program. International Yoga Day, Constitution Day, Human Rights Day, Kargil Vijay Divas Sports Meet Annually Food, Clothes, Blankets & Grocery donation programs are organised during the pandemic period. Road safety awareness programs are regular features in our college in association with local Police Station. Food donation drive in a rehabilitation center for mentally retarded people.

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practices of Govindpur Degree College, Devi Vihar, Govindpur, Cuttack

Govindpur Degree College in Devi Vihar, Govindpur, Cuttack, has established itself as an institution committed to holistic development and social responsibility. The college's focus on both academic excellence and community engagement is exemplified by its two best practices:

Best Practice 1: Social Awareness Campaign Driven by NSS Program Officer Mr. Pratap Ranjan Mohapatra

The National Service Scheme (NSS) unit at Govindpur Degree College, led by Mr. Pratap Ranjan Mohapatra, serves as a beacon of social reform and community engagement. The NSS program is designed to instill a sense of social responsibility and ethical conduct among students, encouraging them to contribute positively to society. Under Mr. Mohapatra's guidance, the NSS unit has undertaken numerous initiatives that promote social awareness, sustainability, and community cooperation.

Objectives and Activities

The primary objective of the NSS unit is to create a socially conscious and ethically responsible student body. By engaging in various social awareness campaigns, students learn the importance of community service and develop a deep sense of empathy and solidarity with marginalized groups. The activities conducted by the NSS unit are diverse and impactful, addressing various social issues and promoting sustainable practices.

1. Swachhta Mission: As part of the Swachh Bharat Abhiyan, NSS students regularly visit nearby villages to conduct cleanliness drives. These activities not only help in maintaining hygiene and sanitation but also educate villagers on the importance of a clean environment.

2. Plantation Drives: Recognizing the importance of environmental conservation, the NSS unit

organizes tree plantation drives. These initiatives aim to enhance green cover, promote biodiversity, and raise awareness about environmental sustainability among the local communities.

3. Participation in Democratic Processes: To foster a sense of civic duty, the NSS unit encourages students and villagers to actively participate in democratic processes. This includes voter registration drives, awareness campaigns about the importance of voting, and facilitating discussions on democratic rights and responsibilities.

4. Anti-Intoxication (Nasha-Mukti) Drive: Addressing the issue of substance abuse, the NSS unit conducts anti-intoxication campaigns. These initiatives aim to educate people about the dangers of drug and alcohol abuse, providing support and resources for those seeking to overcome addiction.

5. Protest Parades Against Atrocities: In response to social injustices, the NSS unit organizes protest parades against atrocities committed against women and children. These parades serve as a platform to raise awareness, demand justice, and advocate for the rights and protection of vulnerable groups.

6. Salvation of Bonded Labour: The NSS unit actively participates in efforts to eradicate bonded labor. By collaborating with local authorities and NGOs, they work towards freeing individuals trapped in bonded labor and ensuring their rehabilitation and reintegration into society.

Impact and Outcomes

The social awareness campaigns led by the NSS unit have had a profound impact on both the students and the communities they serve. Students develop a strong sense of social responsibility, leadership skills, and an understanding of the importance of community service. The local communities benefit from the various initiatives aimed at improving their quality of life, fostering a sense of cooperation and social cohesion.

Best Practice 2: Exceptional Sports Training Program

Govindpur Degree College takes great pride in its sports training program, which has gained national recognition under the guidance of Mr. Ranjit Jena, a highly skilled sports trainer. The program is designed to nurture and develop the athletic talents of students, offering them the opportunity to excel in various sports disciplines and gain admission to the college with freeships under the sports category.

Objectives and Achievements

The sports training program aims to provide comprehensive training, promote physical fitness, and instill a spirit of sportsmanship among students. The college's commitment to sports excellence is evident in the numerous achievements of its athletes at national and inter-university levels.

1. Rugby Team: The college's Rugby team is one of its most active and successful sports units. Under Mr. Jena's guidance, the team has consistently performed well, securing the runners-up position in inter-university matches. This achievement highlights the team's dedication, strategic planning, and rigorous training.

2. Inter-College Athletic Meet: Soumya Ranjan Behera, a standout athlete from the college, secured the second position in the event of Putting the Shot at the Inter-College Athletic Meet. This accomplishment reflects the high standards of training and support provided by the college.

3. All India Inter-University Best Physique Championship: Dibya Subrsis Chinara's achievement in securing the Gold Position in the All India Inter-University Best Physique Championship (Men) for the year 2022-23 is a testament to the college's exceptional sports program. Dibya's success not only brings pride to the institution but also serves as an inspiration for other students.

4. Weight Lifting Competitions: Bibuti Bhusana Sahoo emerged victorious in the Inter-College Weight Lifting 61 kg Competition. His win underscores the college's strength in diverse sporting disciplines and the effectiveness of Mr. Jena's training methods.

Impact and Outcomes

The sports training program at Govindpur Degree College has significantly contributed to the institution's reputation and the personal development of its students. Athletes benefit from high-quality training, access to excellent facilities, and opportunities to compete at national and inter-university levels. The program fosters a sense of discipline, teamwork, and perseverance among students, preparing them for success both in sports and in their future endeavors.

Conclusion

Govindpur Degree College's best practices in social awareness and sports training exemplify its commitment to holistic education and community engagement. The Social Awareness Campaign driven by NSS students under Mr. Pratap Ranjan Mohapatra's guidance has instilled a sense of social responsibility and ethical conduct among students while positively impacting local communities. The exceptional sports training program led by Mr. Ranjit Jena has produced numerous national-level athletes, bringing name and fame to the college. These best practices not only enhance the educational experience of the students but also contribute significantly to the institution's reputation and its role in fostering a socially conscious and athletically proficient student body.

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Govindpur College, Govindpur, Dist-Cuttack a coeducational institution situated in a rural area of Govindpur village in Cuttack district. The college offers both PG and UG programmes in Arts, Commerce and Science stream to the aspiring youths. At present there are fifteen departments which offer honours courses only. Apart from imparting holistic education to the students, the college has

endeavoured to boost physical well-being of the student. Every year large number of rural students (Girls and Boys) takes admission in different courses offered by the college and the college makes it sure to provide all the basic need-based facilities to students as per the direction of the University and the State Government. The College always aspires to help poor and needy students so that they can overcome their academic hurdles, as an initiative the college has established a well-equipped Library and Hostel facility where poor and needy students can avail books and students from distant places can stay here at the hostel to avail better education. The college also undertakes several initiatives to sensitize students to gender equity, energy conservation measures, inclusiveness, human values etc. Keeping all these in view, the college organizes several programmes such as lectures, popular talks, workshops, seminars, sports competition, activities under NSS units of the college at a regular interval in the college campus as well as in the local areas. The college always ensures participation of students as well as of the local people in such programmes of the college. So that students and local people can be sensitized to such issues. Keeping this in mind, the following activities were carried out: The NSS unit organizes various awareness campaigns all-round the year. Some of the important awareness campaigns are listed in the following: • Plastic free campaign in our college • Women's Health and Hygiene • Blood Group Detection Camp and Plastic waste free campaign with Rural Hospital as outreach activities • Thalassemia Detection Camp • Tobacco Awareness Program to discuss the tobacco related health hazards • Yoga Day Celebration • Importance of Cleanliness: Swacchata Avijan at college campus • Blood Donation Camp at college campus • AIDS day Observation • In light of the Covid-19 situation, speech and poster campaign programme on prevention of Covid-19 was organized on campus. After the onset of Covid Pandemic, we all have realized the importance of health and hygiene. In addition to the above activities, we organize the following programmes: COVID vaccination camp on campus Yoga Camps in our college campus by the Physical education department and encourage the people of our locality for participation. Stress management and wellness are also the part of activities.

Our college provides the facility of separate medical room on campus. Regular primary health check-up like tests of blood sugar, blood pressure etc. for all students and staff is conducted by the staff of Physical Education department. College is concerned about the potential health hazards due to the drug addiction primarily among the students and youth in India.

All teaching and non-teaching staff sincerely work to hold it in high esteem with loyalty and reverence in imparting quality education and providing support to follow the healthy lifestyle of our students. In addition, playground, modern laboratory, distinguished and dedicated faculty members, efficient support staff and green campus are assets of our college. Through our capacity-building initiation, we have been able to address the growing need to maintain good health and hygiene in post pandemic era. We have regularly organized several campaigns and health checkup programmes to improve the overall physical health of our students as we believe the fact that a healthy student can build a healthy society and healthy society can build a bettered Nation.

5. CONCLUSION

Additional Information :

Govindpur College is a very old affiliated college under Utkal University with 662 catagory.

The Principal as the Head of the institution has taken many initiatives for the inffastructural development.

Though the College is in a rural sector still the institution has build a Girls hostel 100 bed.

The College has also Master gegree.

Concluding Remarks :

As the Principal investigators, I thanks all my teaching and non-teaching staff members for extending their support for the preparation of the NAAC SSR.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
3.2.2	*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years* 3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
1	2	0	1	1 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
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0	0	0	0	0	 Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.
4.4.1	*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)* 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
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36.37270	37.56035	35.41193	15.23250	14.75603 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
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4.55	4.68	5.15	2.41	2.36	 Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.
5.2.1	**Percentage of placement of outgoing students and students progressing to higher education during the last five years** 5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year**

wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
7	5	1	4	2

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	5	1	4	2

5.2.1.2. **Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
313	329	408	516	537

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
313	329	408	516	537

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

6.3.3	*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
3	2	0	10	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2	4	0	11	0

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1	2	0	1	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
15	15	15	15	15

Remark : As per the supporting documents provided by HEI, based on that DVV input is recommended.

6.5.2	**Quality assurance initiatives of the institution include:** 1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented** 2. **Academic and Administrative Audit (AAA) and follow-up action taken** 3. **Collaborative quality initiatives with other institution(s)** 4. **Participation in NIRF and other recognized rankings** 5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.** Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: C. Any 2 of the above Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.
7.1.2	**The Institution has facilities and initiatives for** 1. **Alternate sources of energy and energy conservation measures** 2. **Management of the various types of degradable and nondegradable waste** 3. **Water conservation** 4. **Green campus initiatives** 5. **Disabled-friendly, barrier free environment** Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: B. 3 of the above Remark : As per the supporting documents provided by HEI, based on that DVV input is recommended.
7.1.3	**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following** 1. **Green audit / Environment audit** 2. **Energy audit** 3. **Clean and green campus initiatives** 4. **Beyond the campus environmental promotion activities** Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. Any 2 of the above Remark : As per the supporting documents provided by HEI, based on that DVV input is recommended.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of students year wise during the last five years** Answer before DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>436</td><td>436</td><td>283</td><td>347</td><td>475</td></tr></table> Answer After DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>1091</td><td>1037</td><td>1089</td><td>1422</td><td>1711</td></tr></table>
2.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 30 Answer after DVV Verification : 34